



Be inspired by amateur theatre



Email – staustellaos@gmail.com

Reg. Charity Number 256573

Website – www.staustellaos.co.uk

Privacy Policy for Suppliers to the Society (General Data Protection Regulations - GDPR)

St Austell Amateur Operatic Society (St Austell AOS) is committed to protecting personal information. This Privacy Policy relates to our use of any personal information we collect from you when you become a Supplier to the Society. Suppliers in this context means personal information we may collect when you provide products or services to the Society.

The personal information we collect from you

We collect basic personal details such as you name, address, company name, bank details, email address and telephone number.

How we use information

We will use your information to invite you to provide services to the Society and to pay for your services. This use is in our 'Legitimate Interest' because we will need to contact you when we request your products or services. We will not share your information with other third parties without your consent.

Security

We put in place reasonable security measures to protect against any unauthorised access or damage to, or disclosure or loss of, your information.

Your rights

Please let us know if your information changes as it is important that the personal information we hold about you is accurate and up to date. We will keep your information indefinitely after you remain an active Supplier to the society. We keep your information because we or you may wish to resume your connection with our group. However, you can ask us to remove your personal information from our records at any time and we will do so.

You have the right to request a copy of all the personal information we hold about you in a Subject Access Request. To do this, simply email us at secretary.aos@gmail.com. We will take all reasonable steps to confirm your identity before providing you with details of any personal information we may hold about you.

Changes to this Privacy Policy

We may amend this Privacy Policy from time to time; for example, to keep it up to date or to comply with legal requirements. All our policies are automatically reviewed biennially. If there will be any significant changes made to the use of your personal information in a manner different from that stated, we will seek your permission first.

How to contact us

St Austell AOS is the data controller in respect of this data. For any questions or concerns relating to this Privacy Policy or our data protection practices, or to make a Subject Access Request, please contact us by email to secretary.aos@gmail.com.

POLICY HISTORY

Policy Date	Summary of Change	Contact	Ratified Date	Implemented Date	Review Date
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22/04/2024	New Policy	Governance Lead	19/06/2024	19/06/2024	June 2026
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